

Board Meeting

Minutes

COAST Charter School

Monday, January 28, 2019

6:00 p.m.

➤ **Called to Order**

6:04 p.m.

➤ **Attendance**

J. LaChapelle, N. Stokely, J. Nichols, M. Cantner, L. Gerrell, C. Dichio, A. Wittmier, V. Harrington

➤ **Public Comments**

No public comments

➤ **Approval of Minutes**

- J. Nichols made a motion to accept the November 26, 2018 minutes as presented. A. Wittmier seconded the motion. The motion carried.

➤ **Bus Proposal (Mr. LaChapelle Reported)**

- Budget from August – January shows that the amount paid in repairs for the busses has exceeded the amount we have paid in bus driver wages.
- Repair cost
 - \$5400 in labor cost to Oscar
 - \$11,000 in parts cost
- Jeff's Research on funding: FDOE changed how we can use our capital outlay money. We cannot use the funds to lease a bus or a bus fleet. New guidelines allow only for purchase.
- Capital outlay increase confirmed by Randy Beech
 - Last year we received \$34,000 for the year and this year we are receiving \$7,000 to 7,500 per month in Capital Outlay.
 - Current Balance in Capital Outlay is \$16,992
- Purchase Option for Bus (Mr. LaChapelle Reported)
 - J. LaChapelle handed out 10 year plan for buses and reviewed information on the sheet. Designed to purchase a new bus every 2 years. Mr. LaChapelle met with Premier Bank to discuss interest rates on purchase.
 - Currently we have 6 busses, 1 is out of commission currently needing a minimum of \$1500 in parts cost, 5 is off the road due to micro cracking on the glass, 3 has a blinker out.
 - Bus 1 & 2 are both 2009, 4 is a 2002 and 6 is a 2002.
 - Bus issues have and will continue to cost students for the school. Currently having overcrowded seats and timing issues with bus routes. Overcrowded bus creates behavior problems and makes it harder for the bus driver.
 - Discussion on how the building balloon payment may conflict with the ability to purchase a bus. Discussed the utilizations of CD Options.
 - Types of busses – Presented options provided by Florida Transportation Systems Inc.
 - ≈ Gas verses Diesel
 - ≈ Gas bus is preferred: High school bus garage offers options for gas fill up. Would like to be able to get a fleet card/discount card for gas station fill ups. Billing from the

county has been an issue with comparing amounts and getting timely bills.

≈ 71 verses 77 bus capacity

≈ Down Payment for bus would need to come from Capital Outlay or General fund

≈ Harrington suggested to take into account options for trading in a current bus to help with down payment.

- Insurance for bus
 - M.Cantner asked about insurance cost comparison.
 - Jeff will check in to cost difference
 - J. Nichols inquired about our current insurance and would the coverage be enough if we had a new purchase bus on the fleet.

- Release to Purchase a new bus – Motioned by J. Nichols, Seconded by M. Cantner, Motion carried
 - ≈ Release up to 100,000 with 20% down – down payment not to exceed what is in capital outlay account.
 - ≈ 5 year loan schedule
 - ≈ Loan payment up to \$1,500 per month
 - ≈ 2020 new bus purchase, gas bus option
 - ≈ Board would like to hear back about insurance concerns and cost
 - ≈ J. LaChapelle will contact insurance company and if discussion or meeting by the board is needed a meeting will be held.

➤ **Administrative Report:**

- Enrolled students down to 159 from 164, currently 141 FTE students

- Budget
 - Currently over budget due to bus repairs and A/C repairs
- Fundraiser
 - Funds lost due to not having the stone crab festival
 - Bingo Fundraiser will be help Feb 01
 - Discount cards are being created to sell
 - Spring Carnival at Hudson Park – to help replace some funds lost from stone crab.

➤ **Miscellaneous**

- Science time with Parents
 - Scheduled for Saturday February 23, 2019
 - Goal is to get students and parents more excited about science

- Lunch Room Audit
 - Audit showed no violations
 - Offer verses Serve as an option with new application
 - Share table

- **District Info**
 - **None**

- **Adjourn**
 - A. Wittmier made the motion to adjourn. N. Stokely seconded the motion. The motion is carried. Meeting adjourned at 7:29 PM.