

Board Meeting Minutes

COAST Charter School

Monday, June 18, 2018 6:00 p.m.

➤ **Called to Order**

6:00 PM

➤ **Attendance**

A. Higgins, J. Brooks, N. Stokely, M. Cantner, A. Wittmier, J. LaChapelle, S. Payne

➤ **Public Comments**

No public comments.

➤ **Approval of Minutes**

- M. Cantner made a motion to accept the May 2018 minutes; J. Brooks seconded the motion, the motion carried.

➤ **New Business**

- Enrollment for 2018 – 2019 is around 150 students with a waiting list in some grade levels.
- Approval of the New Policy for Hiring a Principal; changes to be made and will be revisited at the July board meeting:
 - Add how faculty will be notified
 - Change number on committee to from 2 to 3, 2 board members and principal
 - Change number 6 to include, if the candidate pool is not large enough, the position will be advertised public for applications.
 - Develop specific qualifications and a job description for the position(look into adding basic competency qualifications for principal)
- Addressed public concerns from the May meeting:
 - Hours worked per day: Policy page 9, subheading 1; Work Hours and Leave
 - Pay Scale: Page 7, subheading 1; Philosophy of Personnel Management
 - Grievances: Page 4, subheadings 1 – 3; Grievance Procedure
- Teacher Representation at Board Meetings: Coast would like to have a Teacher Liaison (voted on by all full time faculty) to attend meetings with a report similar to the administrative report, but with teacher centric concerns. The liaison would not be a means to bypass the normal operational chain of command and is not an opportunity to express complaints that have not been formally presented to the Principal. Rather, this allows teachers to give updates to the board on issues of importance to teachers while remaining available for input when needed. The teacher in this position would be an important resource at board meetings. This position will not have voting rights. J. Brooks made a motion to accept New Policy for Teacher Liaison; A. Wittmier seconded the motion, the motion carried
- Approval of New Hires Karen Bonin and Christina Ashely. J. Brooks made a motion to accept the new hires; M. Cantner seconded the motion, the motion carried.
- July events coming up
 - July 9 Audit Week – presented at August Board Meeting
 - July 12 Jeff to meet with City of St. Marks, Mickey will attend also
 - July 12 6 to 8 pm and July 14 10 – 12 am, Community Open House; an open House event inviting everyone to come see our school, tour, and enjoy some refreshments. Postings will be made on social media and post cards. Everyone is invited to attend.

- Capital Outlay should be approximately \$80,000 this year; this increase will allow for repairs and maintenance expenses to be paid for out of capital outlay instead of general; allowing \$25,000 to \$30,000 to be moved to savings in the fall.
- Approval of 2018- 2019 Digital Technology Plan. M. Cantner made a motion to approve the Digital Technology Plan as presented; J. Brooks seconded the motion, the motion carried.
- J. LaChapelle reviewed and explained testing scores with district/state/COAST averages and answered questions.
- 2018 – 2019 Board Meeting dates were handed out to everyone.
- The next board meeting will be July 23, 2018

➤ **Adjourn**

- M. Cantner made the motion to adjourn. A. Wittmier seconded the motion. The motion is carried.