

Board Meeting Minutes
COAST Charter Schools
Monday, June 27, 2016 6:00 p.m.

➤ **Called to Order**

6:00 PM

➤ **Attendance**

M. Cantner, A. Higgins, J. Nichols, A. Wittmier, J. Brooks, S. Payne

➤ **Public Comments**

none

➤ **Approval of Minutes**

- J. Brooks made a motion to accept the April 2016 minutes as presented. M. Cantner seconded the motion, the motion carried.

➤ **New Business**

➤ *Administrators Report:*

- Approve Susan Flournoy as a Board Member for COAST. M. Cantner made a motion to accept; J. Brooks seconded, the motion carried.
- Approve 2016 – 2017 Teacher Handbook, Parent/Student Handbook, Job Descriptions and Wellness Policy as presented. J. Brooks made a motion to approve; M. Cantner seconded, motion carried.
- Approve the 2016 – 2017 preliminary budget as presented. M. Cantner made the motion to approve; J. Brooks seconded, the motion carried.
- Starting in July 2016 Wakulla County School Board will give us a monthly check on the 10th of each month instead of the 25th. In the past the July check was for 3 months to help offset the cost of starting school, but will be monthly from now on.
- Waiting on the minivan purchase until later in the year.
- Shelli wrote/received a grant for the lunchroom. It will cover a new walk in freezer, walk in cooler, new convection oven and new tables. We will have pay for items up front and ask for reimbursement.
- Beth Mims will be consulting with teachers for job imbedded training.
- Shelli will inquire about the grant and if we can apply for tables next year for the lunchroom.
- Discussion of contacting the church to next door for van sharing with COAST paying for some expenses. Alyssa will inquire.
- 2016 – 2017 calendars were given out and discussed.
- 2016 – 2017 Board Meeting dates were given out.
- Welcome Back Breakfast for Teachers will be August 10th at 8 am.
- Next meeting will be August 22; James Moore will be present to present the audit report.
- Enrollment is 121 FTE and 13 VPK.

➤ **Adjourn**

- J. Brooks made the motion to adjourn. A Wittmier seconded the motion. The motion is carried.